



Otford Palace

The Archbishop's Palace Conservation Trust

Interested in Heritage? Want to get involved?

Becoming a trustee with the Archbishop's Palace Conservation Trust, not only involves you in an important heritage project, but also gives you the opportunity to develop your knowledge and learn new skills in a wide range of areas:

- Running a business
- Financial management
- Caring for historic buildings
- History and archaeology
- Museum collections management
- Environmental issues
- Educational outreach
- Public presentations
- Content creation
- Project management
- Fund-raising
- Bid-writing
- Social media and website development

The Board is responsible for setting the direction of the Trust and ensuring that it operates in accordance with its aims and charitable objectives.

What started off in 2017 as a straightforward project to restore the iconic Archbishop's Palace in Otford, has now evolved into programme to create an interpretation centre to help our community in the Darent Valley as well as visitors from far and wide, to understand the landscape and the built heritage of the Valley. Our activities have broadened to encompass many different aspects of heritage and the community.

We have recently submitted an application to the National Lottery Heritage Fund for significant funding to take forward this programme.

The Trust is now seeking to appoint two new trustees. In recruiting new trustees, the Board seeks to ensure an appropriate degree of diversity in terms of age, gender, geographical location, and ethnicity.

The ideal trustee will have:

- A recognition of the values of our national heritage
- A fascination for history and how it has brought us to where we are today
- An interest in education, "making it real" and bringing it alive for the widest possible audience. The Trust's audience development plan can be found on the Otford Palace website.
- The desire to make historic resources accessible and enabling engagement through sensitive and appropriate renovation of original architecture
- The vision to combine an eclectic view in blending modern solutions and design techniques with the richness of historical artefacts
- The ability to engage and demonstrate a vision to a wide audience and encourage collaboration and investment in this project
- Enthusiasm for the work of the Trust
- An ability to work as one of a team, to take on projects and deliver them.
- Time to devote to the Trust. Unlike some trusts, our Trustees are hands-on and get involved with the delivery of the Trust's objectives.

We encourage trustees to engage in continuing personal development and to learn from trustees with expertise in specific areas through mentoring. Trustees have the opportunity to attend a wide range of courses on different aspects of being a trustee, as well as the more specific aspects of restoration and heritage.

The Board usually meets four times each year, with three online meetings and one physical meeting (usually in Otford). Meetings are held in the evenings. As is customary with charitable trusts, all our trustees are unpaid. There is provision to reimburse necessary expenses.

You can find out more about the Trust and its work on our website at <https://otfordpalace.org> .

If you are interested in becoming a trustee, then please ask for more details from:

Nick Rushby, Secretary to the Trustees, Archbishop's Palace Conservation Trust
Chantry Cottage, The Green Otford, Sevenoaks TN14 5PD

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